



# South Bay Quilters Guild

## PHILANTHROPY NOMINATION FORM

Once again it is time for us to consider possible recipients for our annual Philanthropy Donation. While the nominated charities are not restricted exclusively to the South Bay area, we do encourage members to consider charities that support our local communities and those where our members reside.

In May, the board will review the budget vs. actuals for the year and make a recommendation as to the amount we have available to donate. That information will be presented to the guild for review and vote at the May meeting. At the same time the guild will also vote on the nominated charities.

In the meantime, we are asking the guild members to nominate charities as potential recipients of the donation.

If you wish to nominate a charity, please provide the following information. Please note that we must have the highlighted information for the Guild Treasurer for reporting purposes. If that is not provided on the nomination form, we cannot accept it.

Nominating Member:	
Charity Name:	
Charity Contact (full name and title, if possible):	
Address:	
Telephone:	E-mail
Tax ID Number:	

Per our bylaws, all donations are generally only made to IRS-sanctioned non-profits. Please request a copy of their "letter of determination" from the IRS and provide a copy with this nomination form. If their letter of determination is not available, their tax ID number will suffice. We do, however, on occasion make donations to the local schools and libraries. In that case they are not a "non-profit" and will not have a "letter of determination."

Please provide a description of what the organization does and how they might use our donation. This will be published in the May newsletter and will give our members a good overview of the charity as they make their voting decision.

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